

## **Electronic Specialist Clinic Letters**

Are you receiving SVHM Specialist Clinic letters in the mail and then having to scan and file them?

## You can save time and receive letters electronically via secure message from St Vincent's Hospital (SVHM).

- This is free, fast and directly into your practice management software
- Similar to receiving radiology and pathology results and is a free service provided by OzeScribe, powered by Argus.

NB: You do not need to set this up if you already receive secure messages via Argus from The Royal Children's Hospital, Royal Melbourne Hospital, Northern Health or Monash Health.

To register and receive specialist clinic letters via secure message from SVHM; follow the below instructions.

## To Set Up Secure Messaging:

- 1. Go to: <a href="https://www.telstrahealth.com/content/telstrahealth/en/home/products/argus.html">https://www.telstrahealth.com/content/telstrahealth/en/home/products/argus.html</a> and click on "New to Argus" on the right hand side of the website
- 2. Follow the prompts to enter in all of the required information provider numbers will be required
- 3. In the payment section; enter **DOIMEDX** as the **promotion code** (this will ensure the service is **free**)
- 4. You will then receive a confirmation email from Argus. Follow the instructions and phone Argus to complete the installation.
- 5. It will take approximately 2 weeks for secure messaging to become available on your clinical software

TIP: In group GP practices, it is easier to register all providers at the one time.

**ARGUS** (03) 9037 1000 (Monday-Friday 9am-5pm)

If you are having difficulties please contact Health Information Services at SVHM on 9231 2773



